

## Monthly LOM Machine Shop Inspection Record

Date of Inspection:	Name of Inspector:	Date of Next Scheduled Inspection:
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General Inspection Criteria	Status	Comments/ Action Required
All deficiencies identified during last inspection corrected?	Y    N	
Adequate supply of visitors' safety glasses	Y    N	
"Usage of Shop Limited to Authorized Personnel" & "Safety Glasses Required" postings in place on outside of shop door	Y    N	
Lists of Authorized Machine Operators and Daily Inspection Checklists posted and current	Y    N	
Overhead and task lamps working properly	Y    N	
Work table clean and vise(s) working properly	Y    N	
Stationary machines anchored to the floor	Y    N	
Access to emergency power disconnects free of obstructions	Y    N	
Protection against automatic machine restart working properly	Y    N	
Demarcated floor areas visible and free of obstructions	Y    N	
Working areas for machines free of obstructions	Y    N	
General housekeeping adequate	Y    N	
Spill control kit (absorbent) in place	Y    N	
Waste lead container in place and properly labeled	Y    N	
Oily rag waste container in place and properly labeled	Y    N	

Vacuum cleaner in place and functioning properly	Y	N	
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<b>Belt Sander Inspection Criteria</b>	<b>Status</b>	<b>Comments/Action Required</b>
Guards for in-going nip points in place	Y	N
Belt in good condition	Y	N

<b>Drill Press Inspection Criteria</b>	<b>Status</b>	<b>Comments/Action Required</b>
Power transmission belt & pulley guarding in place	Y	N
Belt & pulley guard interlock working properly	Y	N
Transparent drill shield on "arm" in place	Y	N
Appropriate drill bits properly stored and in good condition	Y	N
Clamping devices in place or properly stored	Y	N
Brush and dust pan available	Y	N

<b>Pedestal Grinder/Brush Inspection Criteria</b>	<b>Status</b>	<b>Comments/Action Required</b>
Power cord in good condition	Y	N
Wheel and spindle end nut guarding in place	Y	N
Work rests adjusted to within 1/8" of wheel	Y	N
Tongue guards adjusted to within 1/4" of wheel	Y	N
Wheel face evenly dressed	Y	N
Power transmission guarding in place	Y	N
Wheel speed rating (rpm) machine speed	Y	N
Transparent shields clean and in place	Y	N
Vibration free running	Y	N

Engine Lathe Inspection Criteria	Status	Comments/Action Required
Chip breaker in place and secure	Y    N	
Chuck enclosures in place and functioning smoothly	Y    N	
Splash shields and pans in place	Y    N	
Cutting bits properly stored and in good condition	Y    N	
Transparent lathe shields clean and functioning smoothly	Y    N	

<b>Items to be removed from service until repaired:</b>